

Dear MCH Families,

Thank you to everyone who has completed and submitted their volunteer hours form! I have been updating our database with this information and appreciate the great response we have received thus far. In addition to sending home a monthly tracking form, I will attach a summary of the volunteer hours and/or activities that your family has contributed to date. If there are any concerns or questions, please do not hesitate to let me know. If you do not have a summary report attached to the blank hour tracking form, then I have not received any volunteer information from your family. ☺ Please complete this information and submit it back to the school so that I can add your contributions.

I do appreciate that everyone is busy and finding time to complete another form can be challenging. Because of this, I'm trying to ensure that this process is as convenient and "non-time consuming" for families as possible. If you would like to receive an electronic copy of this form, let me know and I can send it to you directly via email. This way, you can submit your monthly hours back to me via email or print the form yourself and return it in your child's folder. If you have any feedback on this process or how I can make it more convenient for you, feel free to email me at the address below.

My son, Will, is in Rojo and is 3 ½. This year he experienced his first visit with the firefighters when they came to the school. Since that day, Will has talked non-stop about the firefighters, the fire truck and seeing his friends getting to "drive". Will has rarely given me an answer to the question "What do you want to be when you get older?" but now he does; responding with "A fireman who wears big boots". While I realize this answer may change a million times as Will grows up, I also realize how these extra events and opportunities are helping to form him for his future. Without the volunteers who so generously give of their time, some of these events wouldn't be possible for our children. I ask that you consider giving your time to the school when you're able; your efforts are certainly loved by all of our children.

Thank you,

Janet Chisholm

MCHPA Vice President – Volunteer Focus

[marshalljanet@hotmail.com](mailto:marshalljanet@hotmail.com)

425-749-2226



**A few instructions:**

- 1) Please print clearly. If you need additional space, continue on the back.
- 2) I will most likely track this information by parent last name however; I ask that you include both your last name and your child's last name on the form.
- 3) If you can't remember the exact date that you completed an activity, just estimate.
- 4) For hours, please enter the time as close to the actual amount of time it took to complete the activity.
- 5) If you have multiple children attending MCH, you will receive a copy of this form in each child's folder. You only need to complete one copy of the form however; please include each child's name and classroom on the 1 form.
- 6) Feel free to add in the comments who completed the activity...Mom, Dad, sibling etc
- 7) If your company matches volunteer time, please remember to submit your valuable hours for matching.

**Column Meanings:**

**Date:** Enter the approximate date when the activity took place

**Activity:** What volunteer contribution did you make? (For instance, Auction Procurement, Pictures, etc)

**Hours:** Enter the total amount of time that you volunteered for that particular activity

**Comments:** Anything special that you would like to communicate back

If you have any questions, suggestions or feedback please contact me (Janet Chisholm) directly at [marshalljanet@hotmail.com](mailto:marshalljanet@hotmail.com) or 425-749-2226.